

To Whom It May Concern,

**ALCHE: Internship Support Letter**

**Full Name:** Arjuna Caleb Gyan  
**Program:** BSc (Hons) Software Engineering  
**Internship Period:** July - October  
**Year:** 2026

This is to confirm that the above student is required to do an internship during the above stated period for a minimum of 200 hours as part of their academic program at the African Leadership College of Higher Education, Mauritius.

As part of our self-directed and hands-on approach to learning, our students do a minimum of 3-4 months of internships every year within organizations, such that they graduate from our undergraduate programs already with a year of experience and exposure. The purpose of this experience is to immerse students in the professional world and give them a space to acquire, develop and apply the transferable and leadership skills they have been learning on campus.

We have the following expectations of organizations taking on ALCHE Interns:

- Provide a **suitable onboarding schedule** to help the intern(s) get comfortable with how the company works and expectations of their role.
- Internship Managers/Supervisors to schedule **bi-weekly 1-1s** with intern(s) to check in on their progress and provide feedback.
- Submit a **Final Manager Assessment** which counts towards 20% of their grade for the term.

ALCHE will be in touch with you directly over the course of the internship to share best practices with the aim of providing an avenue for you to give feedback or reach out for support, with regard to your intern if necessary and to allow your interns' to have a great quality experience.

We appreciate you extending this internship opportunity to an ALCHE Student. Please feel free to contact us should your office require additional information.

Sincerely,



**Jerome Alphonse**  
**Student Professional Development Lead**  
**African Leadership College of Higher Education (ALCHE)**  
Email: [employerpartner\\_mu@alueducation.com](mailto:employerpartner_mu@alueducation.com)

